

Eagle Project Procedure

This process is here to help on the road to Eagle. This process is not required, but it gives the best odds of having your project get through the council process.

1. Retain ALL receipts (once work begins) all flyers, tour permits, and sign up lists. All documentation should be retained throughout the project to assemble the final book.
2. When ready to begin the eagle project process, scouts should attend the Eagle Fledgling class at the Council Center.
3. Obtain a copy of the project work book, available on the troop website.
4. Determine what the Eagle project will be; conforming to BSA guidelines. Council has determined that a blood drive is not acceptable. Absolutely NO work is to be done on the project until it has been approved by District.
5. Fill out the project workbook through Page 6.
6. Setup a briefing for the Eagle committee at a normal troop meeting night. At least 1 week advance notice is required. If approved as a project, a member of the Eagle committee or Scoutmaster will date the concept discussion on page 6. If the project is not accepted, the reason(s) why are explained to the scout.
7. Still NO work is to be done on the project at this point.
8. After Eagle committee or Scoutmaster approval, get the group benefitting your project signatures (they should have been consulted already but without signature).
9. Select an adult to be a mentor for the project. "Project Advisor"
10. Construct a detailed plan of what will be accomplished on pages 7 thru 9, including before photographs. Someone else should be able to execute the plan even in your absence.
11. Obtain signatures from the group leader benefitting your project and the Scoutmaster.
12. Schedule and present the plan to the committee on a normally scheduled meeting night. Obtain a signature from a committee member preferably the Chairman or the Advancement Chair.
13. An appointment must be made with the Frontier District Advancement Chair for a project briefing at Frontier Round Table (1st Thursday of the month) or 3rd Thursday of the month. Coordinate this with district personnel.
14. Do not set up an appointment with District until Troop approval of the project is obtained. NO work is to be done on the project until after District has approved the project. However, the scout needs to have enough prior planning and understanding of the project in order to fill out the required steps and to do the briefing.
15. After all signatures are obtained on page 9 of the book and the checkboxes at the bottom are validated, the scout is now allowed to accomplish the project.

16. As changes are discussed, record these changes by date and reasoning.
17. During the work day, no physical work should be accomplished by the scout. Record all changes to the plan and take pictures before, during and at the end of the project.
18. Record in detail the changes that were made to the original plan while it is fresh in your mind.
19. Fill out the rest of the project workbook, through page 13.
20. Have your final project workbook reviewed by the Life scout advisor before the Scoutmaster Conference (bring your book to your Eagle SM Conference).

During this entire process, the Life scout should be working closely with the Life Scout Advisor and his Project Advisor.